

PRIVACY POLICY

This privacy policy describes how we (Integrity Print Ltd t/a Parking and Secure Documents) collect, use and protect any information that you provide to us.

We are committed to ensuring that your privacy is protected. Should we ask you to provide certain information in order to identify you, then you can be assured that it will only be used in accordance with this privacy statement.

WHO WE ARE

Our website address is: <https://www.parkingandsecuredocuments.com>

WHAT PERSONAL DATA WE COLLECT AND WHY WE COLLECT IT

If you get in contact with us via our website (e.g. contact form), email, phone or social media platforms, we may collect and retain the following information:

- Your name
- Your company name
- Your job title
- Your contact information including email, telephone number and address
- Any relevant information relating to your request or enquiry

We collect this information to provide you with a business service and for internal record keeping.

COOKIES

A cookie is a small file which is placed on your computer's hard drive when you visit our site. The cookie helps analyse web traffic and finds out details about you last visit. Cookies therefore the site to respond to you as an individual by gathering and remembering information about your preferences.

You can choose to accept or decline cookies. Most web browsers automatically accept cookies, but you can usually modify your browser setting to decline cookies if you prefer; however, this may prevent you from using all the functionality on the website. You can also use your browser's settings to delete cookies you formerly accepted, subject to losing any information that enables you to access the website more quickly. Unless you have disabled or deleted them, you are deemed to have given your consent to our placing and accessing cookies on your computer.

EMBEDDED CONTENT FROM OTHER WEBSITES

Pages and posts on this site may include embedded content (e.g. videos, images). Embedded content from other websites behaves in the exact same way as if the visitor has visited the other website.

These other websites may use cookies, collect data about you, and monitor your interaction with that embedded content. This Privacy Policy does not apply to the practices of companies that we do not own or control.

ANALYTICS

We use Google Analytics on our website to collect anonymised information about how people use our website. Google Analytics collects information such as how often users access our website, which pages they visit, when they do so, etc. We use the information we obtain from Google Analytics only to improve our website. Google Analytics collects the IP address assigned to you on the date you visit sites, rather than your name or other identifying information. We do not combine the information collected through the use of Google Analytics with personally identifiable information. Google's ability to use and share information collected by Google Analytics about your visits to our website is restricted by the Google Analytics Terms of Use and the Google Privacy Policy.

WHO WE SHARE YOUR DATA WITH

We will not share your information with anyone unless part of your request requires a third party's involvement. If this is the case we will always ask your permission/approval before sharing.

HOW LONG WE RETAIN YOUR DATA

If for any reason you decide not to use our services we will delete your details within 3 years of your initial enquiry.

WHAT RIGHTS YOU HAVE OVER YOUR DATA

Under the General Data Protection Regulation (GDPR) and The Data Protection Act 2018 (DPA) you have a number of rights with regard to your personal data. You have the right to request from us access to and rectification or erasure of your personal data, the right to restrict processing, object to processing as well as in certain circumstances the right to data portability.

If you no longer wish to receive any form of direct contact from Integrity Print Ltd, or wish us to delete your personal information from our data records, please send an email to dpo@integrity-print.com or write to the Data Protection Officer, Integrity Print Ltd, Westfield Trading Estate, Midsomer Norton, Bath, BA3 4BS

HOW WE PROTECT YOUR DATA

We are committed to ensuring that your information is secure. In order to prevent unauthorised access or disclosure, we have put in place suitable physical, electronic and managerial procedures to safeguard and secure the information we collect. However, due to the inherent open nature of the Internet, we cannot guarantee that communications between you and us or information stored, will be completely free from unauthorised access by third parties.

CHANGES TO THIS POLICY

We reserve the right to change this Policy as we may deem necessary from time to time or as may be required by law; you should check this page occasionally to ensure you are familiar with any changes. You are deemed to have accepted the terms of the Policy on your first use of the website following the alterations.